

Atlético Ottawa - Event Observer Job Description



Reports to: Josh Tymciw, Coordinator, Match Operations

The Event Observer [EO] is an official CPL representative, working in an observational and/or quality control capacity who reports directly back to CPL Operations team.

The EO is a neutral observer, reporting on all aspects of their designated Match days, including but not limited to; operations, fan experience, media operations, partnership marketing, broadcast operations etc. The EO has no authority within the stadium and shall not intervene in any aspect of Club operations.

At least one (1) EO will be scheduled to attend every Atlético Ottawa match. The EO is required to check in with the Operations team pre-event, during the event and prior to leaving the CPL stadium.

The Club is required to provide the EO with an All Stadium credential from the CPL that, at a minimum, permits access to the CPL stadium, Field Area, Field entrance tunnel, locker rooms, and service levels.

Immediately following the match, EO's will provide a match report to Josh Tymciw, Coordinator, Match Operations.

The roles and responsibilities of the EO include the following:

- Report on all observations made throughout the match experience to ensure consistency across the league operationally
- To hold teams accountable for compliance to league standards and guidelines

Compensation: \$125 per game

Qualifications:

- Working knowledge of soccer operations is an asset
- Enthusiastic and passionate about sport in Canada
- Ability to observe and report using programs such as Microsoft office & Excel
- Experience working within sports/event management is an asset
- Must be available to work every Atlético Ottawa home game at TD Place
- Opportunity to travel between venues on occasion

If interested in applying, please submit your resume and cover letter to josh.tymciw@canpl.ca no later than noon EST on Friday, March 31, 2023.